HBL حبيب بنك المحدود HABIB BANK LIMITED

Standing Instruction (SI) Form

FastTransfer Home Remittance to Pakistan only

Note: Please fill-in this form in "BLOCK" letters and sign at all required places. * Indicates mandatory field

Date* D D M M Y Y Y Y **Branch*** Code Name

Standing Instruction Details

Request Type * ☐ New Standing Instruction ☐ Amendment to an Existing SI ☐ Cancellation of an Existing SI

SI Execution Frequency * ☐ Daily ☐ Weekly ☐ Bi-Weekly ☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually

Number of Transactions * Start Date * D D M M Y Y Y Y End Date* D D M M Y Y Y Y

Remitting Currency * ☐ PKR ☐ AED ☐ GBP ☐ EURO ☐ USD

Transfer Amount in figures *

Transfer Amount in words *

Purpose of Remittance * ☐ Home Remittance ☐ Personal needs ☐ Purchase of property ☐ Other (Mention below)

Details of Payment *

Fee and Charges * ☐ Please deduct Fee and Charges from the Remitting Account Number mentioned below

Beneficiary Details

Beneficiary Type * ☐ Cash Collection from HBL ☐ HBL Accountholder ☐ Other Bank Accountholder

CNIC / Passport No.* Date of Birth * D D M M Y Y Y Y

Full Name * (As per the ID above)

Mobile Number * Phone Number

Email Address

Address

Country * PAKISTAN Relationship *

Beneficiary Account and Bank Details

Account Name

Account Number

IBAN Number (where applicable)

Bank Name in Pakistan

Branch Code and Name

Bank City and Address

Remitter Details

Remitting Account Name *

Remitting Account Number *

Phone Number * Mobile Number *

I/We hereby request HBL to setup the above mentioned Standing Instruction transaction and debit the above mentioned Remitting Account for the Transfer Amount and also process the Fee and Charges from the Remitting Account. The Standing Instruction is irrevocable and will remain unchanged unless advised to HBL by me/us in writing. I/We, the undersigned, hereby declare to have read and unconditionally agree to the Terms and Conditions.

Remitter's / Accountholder Name Signature Signature Verification (Branch Staff)

HBL-UAE-SI-FT-PK-191016/1

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For Bank use only

Mode of delivery ☐ In-person ☐ By representative ☐ By Courier/Postal Service

Callback Verification ☐ Not required ☐ Verified via recorded line on registered phone _____ on D D M M Y Y Y Y

SI Received on * D D M M Y Y Y Y Setup Charges _____ Amendment Charges _____

Authorized Signatory (1) _____ Authorized Signatory (2) _____

For Operations use only

SI Processed on * D D M M Y Y Y Y

SI Reference No. _____

Processor Signature _____ Supervisor Signature _____

Terms and Conditions

In consideration of Habib Bank Limited (herein referred to as "the Bank") which expression shall include their branches, successors and legal assigns, agreeing to the performance of any transaction or subscription to any Banking Service (means any kind of banking service(s) offered by the Bank to the Customers), the Accountholder (means any natural or legal person who has an Account with the Bank and/or subscribed to utilizing any of the Bank Services) of the Bank (herein referred to as "the Customer"), the Customer hereby agrees to these terms and conditions (Terms and Conditions) for the FastTransfer Home Remittance (herein referred to as "the Payment" or "the Payment request" or "the Payment instruction") for the given beneficiary (means the authorized recipient of any funds through Banking Services) (herein referred to as "the Beneficiary"), in addition to any other terms and conditions issued by the Bank in relation to the Account(s) and/or the Banking Services. The Customer signature on this form and conducting of any transaction with the Bank shall constitute an acceptance to these Terms and Conditions. These Terms and Conditions and their amendments constitute an integral part of Account Opening Documents and/or the relevant Banking Service documentations offered by the Bank to the Customer.

1. The Bank shall not be liable if the Beneficiary Details provided by the Customer are incorrect and/or invalid.
2. Beneficiary Verification and Validation is entirely the Customer's responsibility. The Bank shall not be liable for any loss, delay, error, and/or omission which may occur in the transmission of the message or for its misinterpretation when received or any delay caused.
3. The Customer indemnifies the Bank and shall not hold the Bank responsible for any erroneous payment arising as a result of the Customer providing incorrect instructions of the Beneficiary.
4. The Bank shall not be liable if the Payment is stopped or the Payment is withheld by action of a de facto authority for any reason or cause whatsoever.
5. It is understood that the Payment instructions are sent entirely at the Customer's risk. The Customer agrees to hold harmless and indemnify the Bank against any loss, cost, damages, expenses, liability and/or proceedings which the Bank may incur or suffer as a result of the Bank acting upon delaying to act upon or refraining from acting upon the said instructions. The Bank shall not be liable for any loss, delay, error, and/or omission which may occur in the transmission of the message or for its misinterpretation when received or any delay caused by the clearing system of the country in which the payment is to be made or any act of default of negligence of the Beneficiary's bank in collecting the Payment. In no event shall the Bank under any circumstances be liable for any loss of profits or contracts or special, indirect or consequential loss of damages.
6. In the absence of specific instructions, all charges/commissions outside the UAE are for the Beneficiary's account. The Customer may be unable to obtain full value of the Payment on account of exchange or other restrictions applicable in the country of payment or to the Beneficiary's bank or charges and fees of the Beneficiary's bank.
7. Encashment of the Payment is subject to any exchange control or other restrictions which may be imposed by the rules and regulations of the country where encashment is to be made. Neither the Bank nor its correspondents or agents shall be liable for any loss or delay caused by any such rules and regulations.
8. The Bank will use reasonable endeavours to process application received by the Bank before the specified cut-off time notified by the Bank from time to time. The Payment instructions received after such cut-off time will be processed on the next Business Day (means any official working day on which the Bank is open for business).
9. The Payment will be processed with SPOT value (two Business Days after the date of receipt of request by the Bank). The Payment requests received for the same day value are subject to the time when the Payment request is received, as well as cut-off times related to the geographical location of the Beneficiary's Bank.
10. If the Payment request is submitted to the Bank by a postal service or by a messenger service or by email or by fax (or otherwise than that of the Customer in-person), the Bank may act upon such a payment request and may presume that the Payment request is genuine and accurately represents the instructions of the Customer, even if the Payment request actually complied with are sent in error or fraud or negligence or amended by someone other than Customer with or without the Customer has the actual knowledge of the Payment request. The Bank has no duty to verify the fact or genuineness of the instructions.
11. If a refund or cancellation of the Payment is desired from the Bank by the Customer, then such a request can only be facilitated after receipt of the Payment from the Beneficiary's Bank. Moreover, the Bank shall at its discretion make the Payment to the Customer at the prevailing Currency Exchange Rate (as applicable) and after deduction of all the fee or charges or expenses incurred by the Bank.
12. In case the Payment is rejected by the Beneficiary Bank or by any other related Party or Authority due to an error in the Payment from the Customer, the Payment will be refunded to the Customer at the prevailing Currency Exchange Rate (as applicable) and after deduction of all the fee or charges or expenses incurred by the Bank.
13. In case the Payment processed to the Beneficiary Bank is in excess of the Payment instruction from the Customer, the Customer will refund the excess amount to the Bank.
14. The Customer understands and authorizes the Bank to select the channel for the Payment, including selecting the method of processing the Payment, and selecting the Correspondent Bank(s) and/or the intermediaries at the discretion of the Bank. The Customer indemnifies the Bank from any responsibility arising from any mistake or error or omission caused by or due to the channel selected by the Bank or any of the Correspondent Bank(s) and/or the intermediaries.
15. The Customer indemnifies the Bank and shall not hold the Bank responsible for any erroneous payment arising as a result of the Customer providing incorrect instructions of the Payment.

Notices and Disclaimers

1. If your Fast Transfer Beneficiary information is correctly given to the Bank, the transaction will be processed on the same business day if the transaction is received within the Business Hours. And on the next business day if your transaction is received after Business Hours.
2. If you do a transaction on a bank holiday, the transaction will be processed on the next working day.
3. The remittance amount will be credited as per the prevailing exchange rates of the bank at time of transaction processing.
4. For HBL fee or charges, please refer to Schedule of Charges which are available at branches and on the website.
5. If you are remitting to a beneficiary account that is with a bank other than HBL, the beneficiary bank may charge for inward remittance. Please check for with your beneficiary bank for any fee or charges.
6. Please make sure that the beneficiary details are correct. The bank does not take any responsibility of the beneficiary verification and validation if the information is incorrectly provided.

HBL-UAE-SI-FT-PK-191016/1